

WHAT IS COOP?

- Cooperative Education is a course that integrates classroom learning with practical experience in a workplace.
- Students spend either the morning or the afternoon (and in some cases a full day) at a workplace exploring a career.
- Students can earn two or more credits towards their diploma.
- Up to 12 elective credits may be earned through Coop and students can now count up to two cooperative education credits towards the 18 compulsory credits.
- Students can take a full credit in COOP as a summer school credit.

PLACEMENT OPPORTUNITIES

- Each placement is a partnership between the school and the community.
- Coop teachers, in consultation with students, select the placement and arrange an interview.
- Students must be interviewed by the placement supervisor to be accepted for the placement.
- Students explore career possibilities through a wide array of placements in the following sectors:

CAREER PATHWAYS

Placements are available for students who are bound for all post-secondary destinations, including: Apprenticeship, College, University or Work. Please note: Career Pathways are changeable and flexible.

Sectors	Career Pathways			
	Apprenticeship	College	University	Work
Arts, Communications and Recreation	<ul style="list-style-type: none"> Draftsperson – Tool and Die Design Special Events Coordinator Entertainment Industry Electrical Technician 	<ul style="list-style-type: none"> Public Relations Officer Fitness Instructor Library Technician Media Consultant 	<ul style="list-style-type: none"> Advertising Executive Graphic Design Artist Journalist Public Relations Officer 	<ul style="list-style-type: none"> Library Assistant Set Builder Window Display Designer Photographer
Business, Finance, and Sales and Service	<ul style="list-style-type: none"> Chef, Cook or Baker Hairstylist Locksmith Interior Decorator Retail Meat Cutter 	<ul style="list-style-type: none"> Interior Designer Customer Service Representative Conference and Event Planner Bookkeeper 	<ul style="list-style-type: none"> Accountant Administrative Assistant Lawyer Financial Auditor 	<ul style="list-style-type: none"> Bank Teller Housekeeper Mail Room Clerk Shipper/Receiver Tour and Travel Guide
Health, Natural and Applied Sciences and Information Technologies	<ul style="list-style-type: none"> Horticulturist Information Technology Support Analyst Network Cabling Specialist 	<ul style="list-style-type: none"> Dental Hygienist and Technologist Biomedical Equipment Technician Computer Technician Veterinary Technician 	<ul style="list-style-type: none"> Biologist Nurse Engineer Veterinarian Medical Researcher 	<ul style="list-style-type: none"> Pet Groomer Funeral Assistant Dental Receptionist Health Care Aide Personal Support Worker
Social Sciences, Government and Human Services	<ul style="list-style-type: none"> Educational Assistant Early Childhood Educator Child and Youth Worker 	<ul style="list-style-type: none"> Police Officer Paralegal Correctional Worker Customs and Immigration Worker 	<ul style="list-style-type: none"> Social Worker Counsellor Politician Teacher 	<ul style="list-style-type: none"> Daycare Worker Drop-in Centre Worker Care Giver Babysitter Real Estate Agent
Trades, Transport and Industrial Technologies	<ul style="list-style-type: none"> Automotive Service Technician Carpenter Plumber Electrician Welder Tool and Die Maker 	<ul style="list-style-type: none"> Forestry Supervisor Mechanical Technologist General Machinist Automotive Service Technician 	<ul style="list-style-type: none"> Airport Manager Engineer Civil Servant Plant Manager Transit Manager 	<ul style="list-style-type: none"> Construction Trades Helper Carpet Installer Cable Television Technician Special Events Coordinator

BENEFITS OF COOP

- Explore potential careers
- Obtain credits while working outside of the classroom
- Develop employability and interpersonal skills
- Gain confidence and independence
- Network! – Establish contacts for future employment
- Use state-of-the-art technology and equipment unique to the workplace
- Enrich your high school experience
- Learn how to get and keep the job you want

**Coop ...
Working For You!**

STUDENT SUCCESS

“My favourite thing about coop is getting a real ‘hands on’ experience.”

“I am given real work to do and my work is appreciated.”

“I am learning new things all the time. I find it very motivating.”

“I got to explore a career possibility and gain pertinent skills relating to the field I want to pursue.”



HOW TO APPLY?

All students should consider participating in Cooperative Education.

- Select Cooperative Education on your Option Sheet/Course Selection Contract.
- Students must complete a Coop Application Form.
- Students are interviewed by the Cooperative Education Teacher to determine eligibility and interests.
- If you have any questions, please talk to your Guidance Counsellor or Cooperative Education Teacher.

A MESSAGE TO PARENTS

Cooperative Education can assist every secondary school student to develop his/her potential as an individual, and a contributing member of society.

The experiences and learning that take place in the adult work environment complement in-school learning, and at the same time provide the student with the knowledge, skills and attitudes that are a necessary part of the world of work. Through Cooperative Education, students have an opportunity to “check out” a career to determine if it is a ‘good fit’.

Call your school's Cooperative Education Teacher to receive more information.

**COOPERATIVE
EDUCATION
WORKING FOR
YOU!**

**Information for students
and their parents**



**Norman Johnston
Secondary Alternate
Program Site
841-7510**



**OTTAWA-CARLETON
DISTRICT SCHOOL BOARD**